

WASHINGTON, DC

# Accessing your GW Email account



WASHINGTON, DC

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GW IT provides Google-based email and calendar services for GW students GWMail is the University's email system for students and alumni You can access your email by going to <u>https://www.gwu.edu/email</u>





# Sign in

Enter your UserID followed by @gwu.edu

#### Can't access your account?

Next

GW community members can access this service using their UserID followed by @gwu.edu and corresponding password. Questions? Contact the IT Support Center at 202-994-4948 or ithelp@gwu.edu. Visit go.gwu.edu/userid for more information and to reset your password. When you click on the link you will be taken to a sign in page.

Enter the GW Identity that you created followed by @gwu.edu.

Click on "Next"

Sign-in options





 $\leftarrow$  markgriffith@gwu.edu

## **Enter password**

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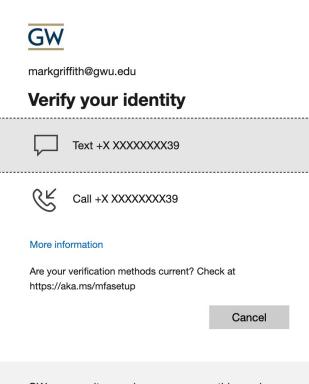
#### Forgot my password

Sign in

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Click on "Sign in"





GW community members can access this service using their UserID followed by @gwu.edu and corresponding password. Questions? Contact the IT Support Center at 202-994-4948 or ithelp@gwu.edu. Visit go.gwu.edu/userid for more information and to reset your password. Logging into your GW email account requires 2 factor authentication. This can be set up using either a 3<sup>rd</sup> party authenticator like Microsoft Authenticator on your phone or by receiving a text message with a verification code.

In this example we are using the text message verification. The process is similar when using a 3<sup>rd</sup> party authenticator.

Click on "Text" and you will be sent a verification code.

THE GEORGE WASHINGTON UNIVERSITY



markgriffith@gwu.edu

### **Enter code**

Use texted your phone +X XXXXXXX39. Please enter the code to sign in.

Code

Don't ask again for 14 days

Having trouble? Sign in another way

More information

Verify

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This will take you to you GW email account.



# Troubleshooting

If you are having trouble with your 2 factor authentication or not able to access your email, you can reach out to GW IT for assistance. They can reset your authentication or password and step you through the sign in process.

They can be reached at (202) 994-4948 or by email at ithelp@gwu.edu

